

**MINUTES OF
THE SALINAS VALLEY SOLID WASTE AUTHORITY
BOARD MEETING
MAY 19, 2016**

CALL TO ORDER

President Lutes called the meeting to order at 6:00 p.m.

ROLL CALL

The following Board Directors were present:

City of Salinas	Gloria De La Rosa
City of Salinas	Jyl Lutes, <i>President</i>
City of Salinas	Tony Barrera
City of Gonzales	Elizabeth Silva
City of Soledad	Richard Perez, <i>Alt. Vice President</i>
City of Greenfield	Avelina Torres
City of King	Robert Cullen

ABSENT

County of Monterey Fernando Armenta
County of Monterey Simon Salinas, *Vice President*

Staff Members Present:

Susan Warner, Asst. GM/Diversion Manager	Elia Zavala, Clerk of the Board
Ray Hendricks, Finance Manager	Mandy Brooks, Recycling Coordinator
Brian Kennedy, Engineering & Environmental Compliance Manager	Monica Ambriz, Human Resources Generalist
Cesar Zuniga, Operations Manager	Thomas Bruen, General Counsel

MEETING ANNOUNCEMENTS

(6:03) President Lutes announced the availability of translation services. No member from the public requested the service.

GENERAL MANAGER COMMENTS

(6:03) Assistant General Manager/Diversion Manager Warner announced the absence of General Manager Mathews due to his son's graduation. She stated that Monterey Regional Wastes Management District has scheduled on their agenda a response to the letter that the Authority sent them after discussions at the March and April Authority Board meetings. The item will be scheduled on the next Authority Board meeting.

DEPARTMENT MANAGER COMMENTS

(6:04) Operations Manager Zuñiga stated that staff is working on a revision to the Sun Street facility permit to increase the vehicle count.

BOARD DIRECTORS COMMENTS

(6:05) Director Silva encouraged all to participate in the local Memorial Day events.

PUBLIC COMMENT

(6:06) Doug Kenyon, announced a Memorial Day ceremony in Salinas at 11:00 am.

CONSENT AGENDA (6:06)

1. Minutes of April 21, 2016, Meeting
2. March 2016 Claims and Financial Reports
3. April 2016 Member and Interagency Activities Report and Upcoming Events
4. 2013-16 Strategic Plan Goals and Six-Month Objectives Update
5. Monterey Bay Community Power Project Update
6. March 2016 Quarterly Tonnage and Diversion Report
7. Resolution No. 2016-14 Approving a Two-Year Professional Services Agreement with AdManor, Inc. for Marketing Services in an Amount Not to Exceed \$100,000 per year
8. Resolution No. 2016-15 Approving Amendment No 1 Authorizing a Two-Year Extension to the Professional Services Agreement with ECS Refining for the Hauling and Recycling of Electronic Waste
9. Resolution No. 2016-16 Approving a Professional Service Agreement with Rock Steady Juggling for the School Assembly Program in an Amount Not to Exceed \$50,000
10. Resolution No. 2016-17 Approving Amendment No. 1 to the Professional Service Agreement for Engineering Services for the Johnson Canyon Landfill Gas Flare Recognizing Acquisition of GC Environmental, Inc. by ES Engineering Services, LLC, and Approving Additional Services for Landfill Gas Flare Interconnect and Control System Installation in an Amount Not to Exceed \$112,286.14
11. Accept Bid Results for the Johnson Canyon Landfill Concrete Pad Modification and Installation Project
12. Resolution No. 2016-18 Awarding the Purchase of a New 2017 Walking Floor Transfer Trailer to Western Trailers for an Amount of \$87,800.00
13. Resolution No. 2016-19 Awarding the Purchase of one Used Caterpillar 938K Loader to Quinn Company for an Amount of \$183,113.35
14. Resolution No. 2016-20 Awarding the Purchase of one New 2017 Freightliner 122SD Coronado Tractor Truck for the Jolon Road Transfer Station Operations to Golden Gate Truck Center for an Amount of \$126,284.44
15. Long Term Facility Needs Design and Environmental Review Update
16. Resolution No. 2016-21 Ratifying the Approval of the Operating Budget and Capital Improvement Projects Budget and Consolidating all Mid-Year Budget Adjustments for Fiscal Year 2015-16

Public Comment: None

Board Comments: The Board pulled item nos. 9, 14, and 15 for separate discussion.

Motion: Alternate Vice President Perez made a motion to approve the consent agenda with the exception of item nos. 9, 14, and 15, which were pulled for separate discussion. Director De La Rosa seconded the motion.

Votes: Motion carried 7, 0

Ayes: Barrera, Cullen, De La Rosa, Lutes, Perez, Silva, Torres

Noes: None

Abstain: None

Absent: Armenta, Salinas

9. Resolution No. 2016-16 Approving a Professional Service Agreement with Rock Steady Juggling for the School Assembly Program in an Amount Not to Exceed \$50,000

Public Comment: None

Board Comments: A concern was raised on the cost for the proposed services. Assistant General Manager Warner stated that the cost was comparable to the similar services that were provided by the previous consultant.

Motion: Director De La Rosa made a motion to adopt the resolution. Alternate Vice President Perez seconded the motion.

Votes: Motion carried 7, 0

Ayes: Barrera, Cullen, De La Rosa, Lutes, Perez, Silva, Torres
Noes: None
Abstain: None
Absent: Armenta, Salinas

14. Resolution No. 2016-20 Awarding the Purchase of one New 2017 Freightliner 122SD Coronado Tractor Truck for the Jolon Road Transfer Station Operations to Golden Gate Truck Center for an Amount of \$126,284.44

Public Comment: None

Board Comments: The Board requested a response from staff to the protest letter. Operations Manager Zuñiga explained that the bid document called for certain specifications or equivalent. The selected equipment meets the specifications as indicated.

Motion: Alternate Vice President Perez made a motion to adopt the resolution. Director De La Rosa seconded the motion.

Votes: Motion carried 7, 0

Ayes: Barrera, Cullen, De La Rosa, Lutes, Perez, Silva, Torres
Noes: None
Abstain: None
Absent: Armenta, Salinas

15. Long Term Facility Needs Design and Environmental Review Update

Public Comment: None

Board Comments: President Lutes expressed concern with moving forward with the Sala Road property in the environmental review study because there is opposition to the proposed development in that area. Staff recommended moving forward with the study as scheduled as opposition is expected in all locations and they may not be fully aware of the intended functions and design of the proposed facility. Some Board members expressed concern that there is miscommunication amongst the community. Staff stated that the public is becoming aware of the project because of the outreach to the community and the public is encouraged to become engaged in the process. The Board suggested staff meet with Supervisor Phillips and Salinas City Councilmember Kimbley Craig to bring them up to date with the proposed project.

Motion: Alternate Vice President Perez made a motion to accept the report. Director Silva seconded the motion.

Votes: Motion carried 5, 2

Ayes: Barrera, Cullen, Perez, Silva, Torres
Noes: De La Rosa, Lutes
Abstain: None
Absent: Armenta, Salinas

PRESENTATION

17. SALINAS VALLEY RECYCLES MARKETING REPORT

(6:21) Mandy Brooks, Recycling Coordinator, provided a presentation on the current marketing programs and its return on investment. Marketing Consultant Sandi Manor spoke on the marketing investment portfolio and the accomplishments from this past fiscal year, which included the tripling of Facebook followers since March-April 2016, the redesign of the agency website, and the return on investment tracking system.

Public Comment: None

Board Comments: The Board commended staff for their public outreach program.

18. EMPLOYEE MENTOR/MENTEE PROGRAM

(6:52) Human Resource Generalist Ambriz presented an overview of the Mentee/Mentor Program. The program currently has seven trained mentors and three mentees have participated. The program has been well received with positive feedback.

Public Comment: None

Board Comments: The Board commended staff for the program.

19. EMPLOYEE JOB SHADOWING PROGRAM

(6:56) Human Resource Generalist Ambriz presented an overview of this program, also referred to as the "buddy program" which helps new hires get acquainted with the agency and helps them feel welcomed.

Public Comment: None

Board Comments: The Board commended staff for the program.

FUTURE AGENDA ITEMS

20. AGENDA ITEMS – VIEW AHEAD SCHEDULE

(7:00) The Board reviewed the future agenda items.

ADJOURN

(7:00) President Lutes adjourned the meeting.

Attest: _____

Elia Zavala, Clerk of the Board

APPROVED: _____

Simon Salinas, Vice President