



AGENDA Special Meeting

BOARD OF DIRECTORS
Thursday, July 30, 2015, 8:30 a.m.
128 Sun Street, Suite 102, Salinas, CA 93901

CALL TO ORDER

TRANSLATION SERVICES AND OTHER MEETING ANNOUNCEMENTS

PLEDGE OF ALLEGIANCE

ROLL CALL

Board Directors

County: Fernando L. Armenta
County: Simon Salinas, *Alternate Vice President*
Salinas: Gloria De La Rosa
Salinas: Jyl Lutes, *Vice President*
Salinas: Tony R. Barrera
Gonzales: Elizabeth Silva, *President*
Soledad: Richard J. Perez
Greenfield: Avelina Torres
King City: Robert S. Cullen

Alternate Directors

County: John Phillips
Salinas: Joseph D. Gunter
Gonzales: Scott Funk
Soledad: Christopher K. Bourke
Greenfield: Raul C. Rodriguez
King City: Darlene Acosta

PUBLIC COMMENT

Receive public comment from audience on items which are not on the agenda. The public may comment on scheduled agenda items as the Board considers them. Speakers are limited to three minutes at the discretion of the Chair.

CONSENT

1. [June 2015 Quarterly Investments Report](#)
 - A. Public Comment
 - B. Board Discussion
 - C. Recommended Action – Accept Report

STRATEGIC PLANNING WORKSHOP

- Welcome and Purpose of the Retreat
- Opening Remarks and Introduction of the Facilitator and Group
- Overview of Evaluation and Analysis of Monterey County's Solid Waste Management System – Final Draft (Regional Study) and its Effects on the Strategic Planning Process
- Public Comment
- Review Agency Mission, Vision, Core Values, and 2013-16 Strategic Goals
- Strengths and Accomplishments since the February 2, 2015 Retreat and [Review of the Last Six Months Strategic Objectives](#)
- Identify New Six-month Strategic Objectives for the 3-Year Goals (2013-16), currently:
 - Fund and Implement 75% Diversion of Waste from Landfills
 - Complete Development of Salinas Valley Area Station/Materials Recovery Center
 - Utilize Jolon Road/Crazy Horse/Lewis Road (closed) Landfills to Generate Revenue
 - Increase Public Access, Involvement and Awareness of SVR Activities
 - Reduce Costs & Improve Services at Johnson Canyon Landfill & Other SVR Facilities
 - Promote and Maintain a High Performance, Efficient, and Flexible Workforce
- As Result of the Regional Study, Discuss Appropriateness of Agency's Mission and Vision Statements - provide direction if needed
- Next Steps and Follow-up Process

ADJOURNMENT

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This agenda was posted at the Administration Office of the Salinas Valley Solid Waste Authority, 128 Sun Street, Suite 101, Salinas, and on the Gonzales Council Chambers Bulletin Board, 117 Fourth Street, Gonzales, **Friday, July 24, 2015**. The Salinas Valley Solid Waste Authority Board will next meet in regular session on **Thursday, August 20, 2015**. Staff reports for the Authority Board meetings are available for review at: ▶ Salinas Valley Solid Waste Authority: 128 Sun Street, Ste. 101, Salinas, CA 93901, Phone 831-775-3000
▶ Web Site: www.salinasvalleyrecycles.org ▶ Public Library Branches in Gonzales, Prunedale and Soledad ▶ City Halls of Salinas, Gonzales, Greenfield, King City & Soledad. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact Elia Zavala, Clerk of the Board at 831-775-3000. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II). Spanish interpretation will be provided at the meeting. *Se proporcionará interpretación a Español.*



Report to the Board of Directors

Date: July 30, 2015
From: Ray Hendricks, Finance Manager
Title: June 2015 Quarterly Investments Report

ITEM NO.

Finance Manager/Controller-Treasurer

General Manager/CAO

N/A

Legal Counsel

RECOMMENDATION

Staff recommends that the Board accept the June 2015 Quarterly Investments Report.

State law requires quarterly reporting of all investments within 30 days following the end of the quarter. Due to time constraints, this information is being presented directly to the Board of Directors.

STRATEGIC PLAN RELATIONSHIP

This agenda item is a routine operational item and does not relate to the Board's strategic plan.

FISCAL IMPACT

None

DISCUSSION & ANALYSIS

The vast majority, \$11,249,789.18 (74.6%), of the Authority's investment portfolio is invested in the State's Local Agency Investment Fund (LAIF). For the month ended June 30, the LAIF effective yield was .299%. LAIF is invested as part of the State's Pooled Money Investment Account (PMIA) with a total of \$69.6 Billion as of June 30, 2015. Attached is a summary of the PMIA portfolio as of June 30, 2015. The Authority's LAIF investment of \$11,249,789.18 represents .016% of the PMIA.


ATTACHMENT(S)

1. June 2015 Cash and Investments Report
2. June 30, 2015 PMIA Portfolio Composition and Average Monthly Yields

SALINAS VALLEYSOLID WASTE AUTHORITY
Cash and Investments Report
June 30, 2015

Issuer/Investment	Rate	Balance	Maturity	Moody's Rating
Investments Managed by Trustee:				
Deutsche Bank Escrow Account	0.010%	\$ 242,326.47	N/A	baa2
		<u>\$ 242,326.47</u>		
Investments Managed by Authority Treasurer:				
Petty Cash	-	\$ 1,500.00	N/A	N/A
General Checking Account	-	585,735.92	Same day	Aaa
General Deposit Account	-	786,696.08	Same day	Aaa
Payroll Checking account	-	181,013.54	Same day	Aaa
Scalehouse Deposit Account	-	36,091.51	Same day	Aaa
Aflac Checking account	-	4,138.42	Same day	Aaa
L.A.I.F	0.299%	11,249,789.18	Same day	N/A
Rabobank CD - 9328050144	0.350%	250,000.00	6/20/2015	Aaa
Rabobank CD - 9741914065	0.450%	500,000.00	6/20/2017	Aaa
Rabobank CD - 9702905679	0.350%	1,000,000.00	6/30/2015	Aaa
Rabobank PIMMA 9608512906	0.220%	250,109.00	N/A	N/A
		<u>\$ 14,845,073.65</u>		
		<u>\$ 15,087,400.12</u>		

The Authority has sufficient liquidity to meet expenditure requirements for the next 6 months.



C. Ray Hendricks, Authority Treasurer



**JOHN CHIANG
TREASURER
STATE OF CALIFORNIA**



PMIA Performance Report

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
07/02/15	0.32	0.32	245
07/03/15	0.32	0.32	244
07/04/15	0.32	0.32	244
07/05/15	0.32	0.32	244
07/06/15	0.32	0.32	243
07/07/15	0.32	0.32	240
07/08/15	0.32	0.32	239
07/09/15	0.32	0.32	238
07/10/15	0.32	0.32	239
07/11/15	0.32	0.32	239
07/12/15	0.32	0.32	239
07/13/15	0.32	0.32	238
07/14/15	0.32	0.32	237
07/15/15	0.32	0.32	238

*Daily yield does not reflect capital gains or losses

LAIF Performance Report

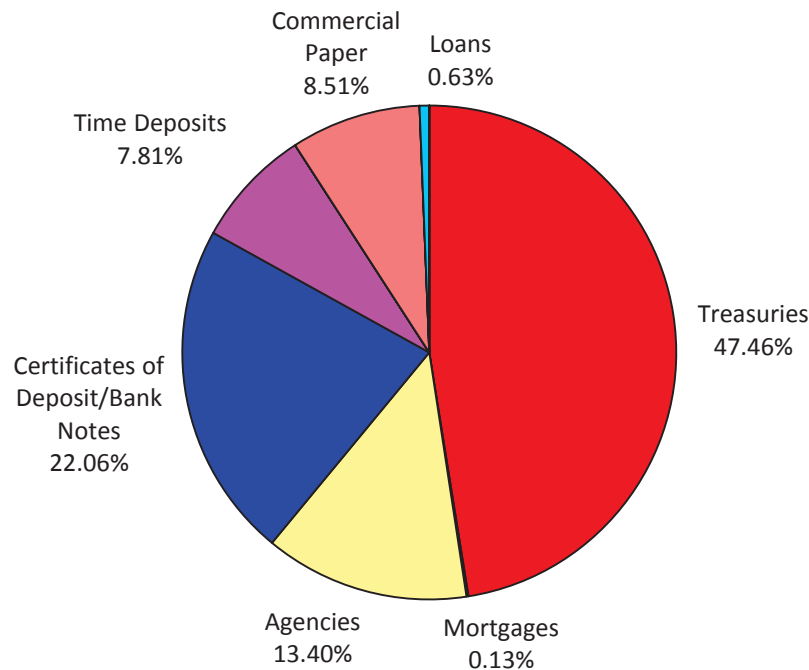
Quarter Ending 06/30/15

Apportionment Rate: 0.28%
 Earnings Ratio: 0.00000776875573384
 Fair Value Factor: 1.000375979
 Daily: 0.31%
 Quarter to Date: 0.29%
 Average Life: 239

PMIA Average Monthly Effective Yields

JUN 2015 0.299%
 MAY 2015 0.290%
 APR 2015 0.283%

**Pooled Money Investment Account
Portfolio Composition
\$69.6 billion
6/30/15**



**SALINAS VALLEY SOLID WASTE AUTHORITY
STRATEGIC PLANNING RETREAT
PROGRAM**

Thursday, July 30, 2015 – 128 Sun Street, Suite 102, Salinas, CA

8:00 Continental Breakfast

8:30 CALL TO ORDER AND AGENDA BUSINESS ITEMS

STRATEGIC PLANNING WORKSHOP

- **Welcome and Purpose of the Retreat**– Liz Silva, Board President
- **Opening Remarks and Introduction of the Facilitator and Recorder**
– Patrick Mathews, General Manager
- **Overview of Regional Solid Waste Study and its Effects on the Strategic Planning Process**
– Patrick Mathews, General Manger
- **Invite Public Comments** – Liz Silva, Board President
- **Role of the Facilitator, Recorder, Group and Public; Strategic Planning Elements; Agenda**
– Marilyn Snider, Facilitator – Snider and Associates
- **Introductions of the Group**
- **Salinas Valley Solid Waste Authority:**
 - **Mission/Purpose Statement**
 - **Vision Statement**
 - **Core Values/Guiding Principles**
 - **Three-Year Goals (2013-2016)**
- **What Are the Strengths and the Accomplishments of the SVSWA Since the February 2, 2015 Strategic Planning Retreat? Review of Last Six-months Objectives**
- **Identify Six-Month Strategic Objectives (how the goals will be addressed -- by when, who will be accountable, for what specific, measurable results), Including Those Proposed by Staff, for Each of the Three-Year Goals**
- **As a Result of the Solid Waste Study, Discuss Whether or Not the Salinas Valley Solid Waste Authority Mission and Vision Statements Are Still Appropriate and, if Not, Determine the Next Steps**
- **Next Steps/Follow-Up Process for Monitoring Progress on the Goals and Objectives (including setting a date in 6 months to update the strategic plan)**
- **Summary of the Retreat**
- **Closing Remarks**

2:30 Adjourn

Please come for informal conversation and continental breakfast at 8:00. The meeting will begin promptly at 8:30 a.m. There will be a mid-morning break and a group lunch at 12:15.

Please limit use of cell/smart phones, tablets, and laptops to the breaks.

PLEASE BRING YOUR 2016 CALENDAR

AS OF JULY 24, 2015

SALINAS VALLEY RECYCLES
SIX-MONTH STRATEGIC OBJECTIVES
February 2, 2015 – July 15, 2015

A. THREE-YEAR GOAL: FUND AND IMPLEMENT 75% DIVERSION OF WASTE FROM LANDFILLS						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the February 19, 2015 Board meeting	Finance Director	Create five- and ten-year budget/rate projections to facilitate achieving 75% diversion, and include in all future budget documents.	X			Five year budget projections presented as part of the FY 2015-16 budget to the full board on 02-19-2015.
2. At the March 19, 2015 Board meeting	Finance Manager and Diversion Manager	Present to the SVR Board for consideration the equalization of green waste fees for all member agencies.	X			Equalization of greenwaste fees presented as part of the FY 2015-16 budget to the full board on 02-19-2015. Action delayed by board.
3. By June 30, 2015 August	Diversion Manager	Complete plans, specifications and permit applications for the Demonstration Autoclave unit at Johnson Canyon Landfill.			X	Preliminary site plan received 2-25-15. Categorical Exemption filed on 3-30-14. Status report to Board on 5-20-15. Pending input from Global Organics
4. By June 30, 2015 August	Diversion Manager, in conjunction with the Salvation Army	Open the clothing closet donation center in Gonzales			X	Pending approval of lease agreement and MOU by the Salvation Army. MOU scheduled on SVR 6/18/15 agenda.
5. By June 30, 2015	Finance Manager	In conjunction with the taking over of Johnson Canyon Landfill operations, will shift costs associated with material recovery to AB939 (recycling, education and diversion) fees.	X			Costs of AB939 services for Johnson Canyon shifted from Operations in the FY 2015-16 budget presented to the full board on 02-19-2015.

B. THREE-YEAR GOAL: <i>COMPLETE DEVELOPMENT OF SALINAS AREA TRANSFER STATION AND MATERIALS RECOVERY CENTER (MRC)</i>						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the April 16 September 17, 2015 Board meeting	General Manager, working with the SVR Board and Waste Management	Provide an option agreement to the SVR Board for consideration for the purchase of Madison Lane Transfer Station property.			X	WM and staff have been in discussion on options. Salinas request a pause on all real estate negotiations until Regional Solid Waste Study is complete. Recommend delay to September Board mtg
2. At the April 16 September 17, 2015 Board meeting	General Manager, working with the SVR Board, City of Salinas and the County	Provide a draft MOU to the SVR Board for consideration concerning the construction of the Rossi Street extension.			X	Salinas City staff has taken lead on drafting MOU and now recommends delaying process until after Regional Solid Waste Study is completed. Recommend delay to September Board mtg
3. At the April 16, September 17, 2015 Board meeting	General Manager, working with the SVR Board and the City of Salinas	Provide to the Board for consideration an option agreement for the sale of Sun Street acceptable to the SVR Board and City of Salinas.			X	City has direct SVR to work directly with their Alisal Market place developer. Salinas requests a pause on all real estate negotiations until Regional Solid Waste Study is complete. Recommend delay to September Board mtg
4. At the May 21, 2015 Board meeting, contingent upon completion of Objective #1,2&3	Diversion Manager	Provide the Notice of Preparation of an environmental document and Initial Study of environmental impacts to the SVR Board for consideration.			X	Date to be determined based on delay of Items 1, 2 and 3. NOP and IS are being prepared by SVR consultant and will be ready for Board action when directed to move forward
5. At the June 18, 2015 Board meeting, contingent upon completion of Objectives #1,2&3	Diversion Manager	Provide to the SVR Board for consideration the Scope of Work and Agreement with URS to prepare the environmental review documents and public scoping meetings.			X	Date to be determined based on delay of Items 1, 2 and 3. Scope of work is being prepared by SVR consultant and will be ready for Board action when directed to move forward

AS OF JULY 24, 2015

C. THREE-YEAR GOAL: <i>UTILIZE JOLON ROAD, CRAZY HORSE AND LEWIS ROAD CLOSED LANDFILLS TO GENERATE REVENUE</i>						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the June 18, 2015 Board meeting	Authority Engineer and the HR/Organizational Development Manager, working with a consultant	Develop and present to the SVR Board for consideration planning document for closed landfill reuse, including proposed projects to implement.	X			Draft findings and recommendation were presented at the May 2015 board meeting. Actions to move forward with projects development were approved by Board
2. At the June 18, 2015 Board meeting	General Manager and Authority Engineer, working with County staff	Evaluate Ameresco project structure to deliver electricity from Crazy Horse Landfill Gas Power Project to Monterey County under PG&E's Net Energy Metering and facilitate project discussions with County staff and present the results to the SVR Board.	X			Consideration of MOU by County Board of Supervisors is set for June 23, 2015 and consideration by SVR Board is set for June 18, 2015

AS OF JULY 24, 2015

D. THREE-YEAR GOAL: <i>INCREASE PUBLIC ACCESS, INVOLVEMENT AND AWARENESS OF SVR ACTIVITIES</i>						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. Monthly	HR/Org Manager	Conduct customer surveys for all facilities and present the results to the SVR Board quarterly.	X			Presentation to Board at May 2015 Board meeting.
2. By April 1 - May 20, 2015	HR/Org Manager	Prepare a video of the March 19, 2015 public rate hearing and make it available to the public online and through social media.	X			The public hearing date was pushed reset to May 18 th due to requested delay on budget approval by Salinas. The hearing was recorded and uploaded.
3. By May 31, June 18, 2015	Recycling Coordinator	Develop the 2015-2016 Marketing Work Plan and present to the SVR Board for consideration.	X			FY 15-16 Marketing Work Plan along with the marketing campaign Statics Measurement Plan is on the June 2015 Board Meeting agenda for approval.
4. By June 30, 2015	Recycling Coordinator	Implement a plan to measure and evaluate marketing campaigns utilizing statistics and surveys.	X			Marketing Committee has developed a process to track website and social media hits, customer calls and tonnage on monthly basis and is included with the Marketing Plan on the June 2015 Board meeting.
5. By June 30, 2015	President Silva (lead) and each Board Member	Attend at least one event and distribute information about SVR goals and activities.		X		Work in progress to schedule and collect events participation from Board members

AS OF JULY 24, 2015

E. THREE-YEAR GOAL: <i>REDUCE COSTS AND IMPROVE SERVICES AT THE JOHNSON CANYON LANDFILL AND OTHER SVR FACILITIES</i>						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the June 18, 2015 Board meeting	Authority Engineer	Develop and present to the SVR Board Planning/Design Documents to relocate JCLF Leachate Tank to reduce costs.	X			Sent document to MoCo Planning for review. Status report to Board at June 2015 mtg.
2. At the June 18, 2015 Board meeting	Authority Engineer	Develop and present to the SVR Board Planning Documents to improve JCLF Flare Station.	X			Sent document to MoCo Planning for review. County ask for APCD review. Awaiting APCD review. Status report to Board at June 2015 mtg.
3. By June 30, 2015 August	Operations Manager	Exceed previous contractors' diversion percentage at Johnson Canyon Landfill with a goal of at least 2%.			X	MRC has been completed and is currently being used by all self-haul customers. MRC used for customers on Sundays. Diversion report will be generated at the end of June and presented to the Board in August 2015.
4. By June 30, 2015	Authority Engineer	Update and present a report to the SVR Board regarding SWPPP (Stormwater Pollution Prevention Plan) for all facilities.	X			In progress, expected completion by end of June 2015. Status report to Board at June 2015 mtg.
5. By July 15, 2015	Operations Manager	Complete plans for the public Materials Recovery Center at the Johnson Canyon Landfill and present to the SVR Board for consideration.	X			MRC Plans and Improvements have been completed. Presented to Board of Directors on May 20, 2015.

F. THREE-YEAR GOAL: <i>PROMOTE AND MAINTAIN A HIGH PERFORMANCE, EFFICIENT AND FLEXIBLE WORKFORCE</i>						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the May 21, 2015 Board meeting	HR/Org Manager	Develop and implement personnel safety goals and objectives for 2015-2016 and present to the SVR Board.	X			Presentation to Board on 5/20, implementation is underway
2. By June 30, 2015 August	HR/Org Manager	Align the job classifications and establish benchmarks for compensation based on the job descriptions.			X	In process of finalizing compensation study and action recommendations. Recommendation to Board at August EC and Board meetings
3. By June 30, 2015	HR/Org Manager	Develop a career development process to incorporate with performance reviews.	X			Process sent to all managers for review and comment before roll-out.
4. By June 30, 2015, contingent upon Board approval of the 2015-16 budget	HR/Org Manager	Complete recruitment for a records clerk to assist in the development, implementation and maintenance of an agency-wide Comprehensive Records and Information Management Program.		X		Recruitments are underway and expected to be complete by end of June 2015. Hiring is anticipated after start of 15/16 fiscal year.
FUTURE: By _____	HR/Org Manager	Present to the SVR Board the overall results of performance evaluations of staff.		X		Collecting data from our HR performance evaluation system and considering structural changes to facilitate future reporting.