

**MINUTES OF MEETING
SALINAS VALLEY SOLID WASTE AUTHORITY
EXECUTIVE COMMITTEE
December 7, 2017**

CALL TO ORDER

President Salinas called the meeting to order at 4:05 p.m.

Committee Members Present

Simón Salinas President
Robert Cullen Vice President
Gloria De La Rosa Alternate Vice President

Staff Members Present

Patrick Mathews, *General Manager/CAO*
Cesar Zuniga, *Asst. General Manager/
Operations Manager*
Ray Hendricks, *Finance and Administration
Manager*
Mandy Brooks, *Resources Recovery
Manager*
Brian Kennedy, *Engineering and
Environmental Compliance Manager*
Erika J. Trujillo, *Clerk of the Board*
Scott Gordon, *General Counsel
(via telephone)*

GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS

(4:06) General Manager Mathews informed the Committee of the upcoming General Manager/CAO and staff lunch scheduled for Tuesday December 12 at noon, extending the invitation to the Committee members. Assistant General Manager/Operations Manager Zuniga provided an update on the fire that occurred at the Salinas Transfer Station on November 30, stating that the cause of the fire is unknown, but the Salinas Police Department is investigating it as arson, as there is surveillance of an intruder in the property right before the fire ignited. Mr. Zuñiga explained he is working with the insurance company on the claim of the loader that was burned during the fire.

COMMITTEE COMMENTS

(4:08) Director Salinas reported he will be attending a community event December 16 and requested reusable bags to hand out.

PUBLIC COMMENT

(4:10) Doug Kenyon, General Manager of Republic Services introduced Steve McCaffrey, whom will be assuming his position starting Jan 5, upon Mr. Kenyon's retirement.

CONSIDERATION ITEMS

1. Minutes of November 2, 2017, Meeting

(4:13)

Public Comment: None

Committee Action: Alternate Vice President De La Rosa made a motion to approve the minutes as presented. Vice President Cullen seconded the motion. The motion passed unanimously: 3-0.

2. October 2017 Claims and Financial Reports

(4:14) Finance and Administration Manager Hendricks provided a report on the Agency's finances, indicating they are stable and comparable to last year at this time.

Public Comment: None

Committee Discussion: The Committee discussed the report.

Committee Action: Vice President Cullen made a motion to forward to the Board recommending approval. Alternate Vice President De La Rosa seconded the motion. The motion passed unanimously; 3-0

3. Update on Succession Planning Program

(4:16) Finance and Administration Manager Hendricks provided a report on the review of the Succession Planning Program as required every 3 – 5 years. Highlighting that since the plan's inception four employees have retired, all in management positions. Two of those positions being filled internally, one externally, with the remaining position's duties being reassigned.

Public Comment: None

Committee Discussion: The Committee discussed the report.

Committee Action: Alternate Vice President De La Rosa made a motion to accept the report and forward the report to the Board of Directors. Vice President Cullen seconded the motion. The motion passed; 3-0

4. Self-funding Programs and Services Report

(4:21) Finance and Administration Manager Hendricks provided a report on the annual review of three self-funding programs; Franchise Transportation Surcharge, Green Waste, and Construction and Demolition. Mr. Hendricks detailed the cost analysis done for each of program.

Public Comment: Doug Kenyon, General Manager of Republic Services commented on the Construction and Demolition diversion opportunity that will be available at the Monterey Regional Waste Management District once their new Material Recovery Facility opens in January 2018.

Committee Discussion: The Committee discussed the report.

Committee Action: Vice President Cullen made a motion to accept the report and forward the report to the Board of Directors. Alternate President De La Rosa seconded the motion. The motion passed; 3-0

5. Discussion to Adjust Soil Disposal Fees

(4:36) Finance and Administrative Manager Hendricks provided a report on the tonnage of soil received at the Johnson Canyon Landfill. He reviewed in detail the the excessive increase seen in the last three years and the gradual rate adjustment made to the tipping fee. Assistant General Manager/Operations Manager Zuñiga informed the Committee that the Johnson Canyon Landfill received an internal certification by PG&E and is a designated disposal facility, therefore, receives a significant amount of soil from PG&E projects outside of the Authorities service area.

Public Comment: None

Committee Discussion: The Committee discussed the report.

Committee Action: Vice President Cullen made a motion to forward the report to the Board of Directors for discussion, with support to schedule a Public Rate hearing for this item. Alternate Vice President De La Rosa seconded the motion. The motion passed; 3-0

FUTURE AGENDA ITEMS

6. Agenda Items – View Ahead

(4:45) The committee reviewed the future items. Director Cullen reminded the Committee he will not be attending the January 4 Executive Committee meeting.

CLOSED SESSION

(4:48) President Salinas adjourned the meeting to closed session to discuss the following:

7. Pursuant to **Government Code Section 54956.8** to confer with General Counsel and real property negotiators General Manager/CAO Patrick Mathews, Asst. General Manager/Operation Manager Cesar Zuniga, and Legal Counsel, concerning the possible terms and conditions of acquisition, lease, exchange or sale of 1) Salinas Valley Solid Waste Authority Property, APNs 003-051-086 and 003-051-087, located at 135-139 Sun Street, Salinas, CA, and 2) Harrison Rd & Sala Rd, Salinas, CA 93907, APN 113-091-017.
8. Pursuant to **Government Code Section 54957.6** to provide instruction to General Manager/CAO Patrick Mathews to negotiate salaries and benefits with SVSWA employees - management and non-management.
9. Pursuant to **Government Code Section 54957 (b)** to consider the Performance Evaluation of the General Manager/Chief Administrative Officer Patrick Mathews.

RECONVENE

(5:04) President Salinas reconvened the open session with no reportable action taken in closed session.

ADJOURNMENT

(5:05) President Salinas adjourned the meeting.

ATTEST: 
Erika J. Trujillo, Clerk of the Board

APPROVED: 
Simón Salinas, President