



Agenda

EXECUTIVE COMMITTEE

Wednesday November 4, 2015

4:00 p.m.

Conference Room

128 Sun Street, Suite 101, Salinas, California

CALL TO ORDER

ROLL CALL

President	Elizabeth Silva (City of Gonzales)
Vice President	Jyl Lutes (City of Salinas)
Alternate Vice President	Simon Salinas (County of Monterey)

GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS

COMMITTEE MEMBER COMMENTS

PUBLIC COMMENTS

Receive public communications from audience on items which are not on the agenda. Speakers are limited to three minutes.

CONSIDERATION ITEMS

1. [Minutes of August 5, 2015 Meeting](#)
 - A. Committee Discussion
 - B. Public Comment
 - C. Recommended Committee Action – Approval
2. [September 2015 Claims and Financial Reports](#)
 - A. Receive a report from Finance Manager Ray Hendricks
 - B. Committee Discussion
 - C. Public Comment
 - D. Recommended Committee Action – Forward to the Board for Approval
3. [Supplemental Appropriation of \\$62,809 for CalRecycle's FY 2014-15 City County Payment Program](#)
 - A. Receive a report from Contracts & Grants Analyst Jenny Mitchell
 - B. Committee Discussion
 - C. Public Comment
 - D. Recommended Committee Action – Forward to the Board for Approval
4. [Comprehensive Annual Financial Report for Fiscal Year-ended June 30, 2015](#)
 - A. Receive a report from Finance Manager Ray Hendricks
 - B. Committee Discussion
 - C. Public Comment
 - D. Recommended Committee Action – Forward to the Board for Approval
5. [Reclassification of the Authority Engineer Position to Environmental and Compliance Manager](#)
 - A. Receive a report from HR/Organizational Development Manager Rose Gill
 - B. Committee Discussion
 - C. Public Comment
 - D. Recommended Committee Action – Forward to the Board for Approval

FUTURE AGENDA ITEMS

6. [Agenda Items – View Ahead](#)

CLOSED SESSION

7. Pursuant to **Government Code Section 54956.8** to confer with legal counsel and real property negotiators General Manager/CAO Patrick Mathews, Diversion Manager Susan Warner, and Legal Counsel Tom Bruen, concerning the possible terms and conditions of acquisition, lease, exchange or sale of 1) City of Salinas Property, APNs 003-012-005, APN 003-012-017 and APN 003-012-018, located between Work Street, Work Circle and Elvee Circle, Salinas, CA; 2) Salinas Valley Solid Waste Authority Property, APNs 003-051-086 and 003-051-087, located at 135-139 Sun Street, Salinas, CA; 3) Waste Management, Inc property located at 1120 Madison Lane, Salinas CA; and 4) City of Salinas property located at 156 Hitchcock Road, Salinas, CA; and 5) Sale parcel on Harrison Rd & Sala Rd, Salinas, CA 93907, APN 113-091-017.

RECONVENE

ADJOURNMENT

This meeting agenda was posted at the Salinas Valley Solid Waste Authority office at 128 Sun Street, Suite 101, Salinas, on **October 30, 2015**. The Executive Committee will next meet in regular session on **Thursday, December 3, 2015, at 4:00 p.m.** Staff reports for the Authority Executive Committee meetings are available for review at 128 Sun Street, Suite 101, Salinas, California 93901, Phone 831-775-3000 and at www.salinasvalleyrecycles.org.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact Elia Zavala, Clerk of the Board, at 831-775-3000. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II)

MINUTES OF MEETING
SALINAS VALLEY SOLID WASTE AUTHORITY
EXECUTIVE COMMITTEE MEETING
August 5, 2015

Draft

CALL TO ORDER

President Silva called the meeting to order at 4:10 p.m.

Committee Members Present

Elizabeth Silva President
Jyl Lutes Vice President

Committee Members Absent

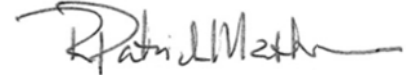
Simon Salinas Alternate Vice President

Staff Members Present

Patrick Mathews, General Manager/CAO	Rose Gill, HR/Organizational Development Manager
Cesar Zuniga, Operations Manager	Elia Zavala, Clerk of the Board
Susan Warner, Diversion Manager	Thomas Bruen, General Counsel (<i>via telephone</i>)
Dave Meza, Authority Engineer	

ITEM NO. 1

Agenda Item



General Manager/CAO

T. Bruen by ez

General Counsel Approval

GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS

(4:10) General Manager/CAO Mathews encouraged the Executive Committee members to subscribe to Wastedive.com, an online newsfeed for topics related to the waste industry. President Silva and Vice President Lutes asked to be subscribed.

Operations Manager Zuñiga informed the Committee that the Sun Street facility will be receiving a violation from CalRecycle for exceeding its permitted vehicle count. He spoke about the facility's popularity and the situation in which it would also receive a violation if customers were turned away. He briefly spoke about the mitigation measures the City of Salinas is requesting if any modifications are made to the facility permit. Saturdays are usually the days when vehicle counts surpass the permitted amount and the Madison facility is closed on Saturdays. He commented on the financial penalties.

Finance Manager Hendricks announced that the presentation of the audit report may be delayed due to CalPERS delay in release of its Actuarial Reports for Governmental Accounting Standards Board Statement 68 (GASB 68).

COMMITTEE MEMBER COMMENTS

Vice President Lutes commended Doug Kenyon of Republic Services, present in the audience, for his truck driver in the Fairview area, of which a resident shared a positive story.

PUBLIC COMMENT

None

CONSIDERATION ITEMS

1. Minutes of June 3, 2015, Meeting

(4:23)

Public Comment: None

Committee Action: Vice President Lutes made a motion to approve the minutes as presented. President Silva seconded the motion. The motion passed unanimously.

2. May 2015 Claims and Financial Reports

3. June 2015 Claims and Financial Reports

(4:24) Finance Manager Hendricks provided a joint report on Item Nos. 2 and 3. He stated that at the end of May almost all the anticipated revenue had been received. In June, revenues exceeded expenditures, partly due to grants. Outstanding invoices are still being paid for the previous fiscal year, however a surplus is expected and will be allocated to various reserves per the Board’s updated fiscal policies.

Public Comment: None

Committee Discussion: The Committee discussed the report.

Committee Action: Vice President Lutes made a motion to forward the report to the Board for approval. President Silva seconded the motion. The motion passed unanimously.

4. Update on the Evaluation and Analysis of Monterey County’s Solid Waste Management System (Solid Waste Study)

(4:29) General Manager/CAO Mathews provided an update of the study’s public presentations. He provided a copy of a response letter to the Managers Group that raised substantial concerns with the process. He added that the study’s value items will be taken into environmental review process. There is a tentative meeting being scheduled with the Managers Group and the General Managers of the District and Authority.

Public Comment: None

Committee Discussion: The Committee received the report. Vice President Lutes stated that the City of Salinas will be paying R3 Consultants to provide a presentation before its City Council.

Committee Action: None, informational only

FUTURE AGENDA ITEMS

5. Agenda Items – View Ahead

(4:35) The Committee reviewed the future agenda items schedule.

CLOSED SESSION

(4:36) General Manager announced that there is no need to go into closed session.

ADJOURNMENT

(4:36) President Silva adjourned the meeting.

APPROVED: _____
Elizabeth Silva, President

ATTEST: _____
Elia Zavala, Clerk of the Board



SalinasValleyRecycles.org

SALINAS VALLEY SOLID WASTE AUTHORITY

Report to the Executive Committee

ITEM NO. 2

J.D. Black for rh

Finance Manager/Controller-Treasurer

General Manager/CAO

N/A

General Counsel

Date: November 4, 2015
From: J.D. Black, Accountant
Title: September 2015 Claims and Financial Reports

RECOMMENDATION

Staff recommends acceptance of the September 2015 Claims and Financial Reports.

DISCUSSION & ANALYSIS

Please refer to the attached financial reports and checks issued report for the month of September for a summary of the Authority's financial position as of September 30, 2015. Following are highlights of the Authority's financial activity for the month of September.

Results of Operations (Consolidated Statement of Revenues and Expenditures)

For the month of September 2015, FY 2015-16 operating revenue exceeded expenditures by \$318,063. Year to Date operating revenues exceeded expenditures by \$533,758.

Revenues (Consolidated Statement of Revenues and Expenditures)

After three months of the fiscal year (25.00% of the fiscal year), revenues total \$4,522,957 or 27.5% of the total annual revenues forecast of \$16,466,200. September Tipping Fees totaled \$1,035,552 and for the year to date totaled \$3,113,715 or 28.2% of the forecasted total of \$11,055,800.

Operating Expenditures (Consolidated Statement of Revenues and Expenditures)

As of September 30 (25.00% of the fiscal year), year-to-date operating expenditures total \$3,989,199. This is 25.7% of the operating budget of \$15,500,000.

Capital Project Expenditures (Consolidated Grant and CIP Expenditures Report)

For the month of September 2015, grant and capital project expenditures totaled \$8,090. The JC Flare Station Improvement project accounts for \$6,437 of the total.

Claims Checks Issued Report

The Authority's Checks Issued Report for the month of September 2015 is attached for review and acceptance. September disbursements total \$1,068,686.53 of which \$360,478.63 was paid from the payroll checking account for payroll and payroll related benefits.

Following is a list of vendors paid more than \$50,000 during the month of September 2015.

Description	Amount
VISION RECYCLING INC	
GREENWASTE CONTAMINATION	875.00
JC & SS GREENWASTE RECYCLING	49,023.93
JC & SS GREENWASTE PROCESSING	47,500.47
WASTE MANAGEMENT INC	
JR TRANSFER STATION OPERATIONS	60,233.16
JULY MADISON TRANSFERS	21,003.29
AUGUST MADISON TRANSFERS	19,612.82
JR TRANSFER STATION OPERATIONS	60,233.16

Cash Balances

The Authority's cash position increased \$635,621.46 during September to \$15,259,253.69. Most of the cash balance is restricted or committed as shown below:

Restricted by Legal Agreements:

Crazy Horse Closure Fund	-
Johnson Canyon Closure Fund	3,348,097.70
State & Federal Grants	39,253.68
Equipment Lease Escrow	-
BNY - Bond 2014A Payment	-
BNY - Bond 2014B Payment	-
BNY - Sub Pmt Cap One 2014 Eq Lease	-

Committed by Board Policy:

Expansion Fund (South Valley Revenues)	8,172,902.05
Salinas Rate Stabilization Fund	31,415.27

Funds Held in Trust:

Central Coast Media Recycling Coalition	36,032.87
Employee Unreimbursed Medical Claims	3,402.17

Assigned and Unassigned

Operations and Capital Projects	3,628,149.95
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Total	15,259,253.69
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ATTACHMENTS

1. September 2015 Consolidated Statement of Revenues and Expenditures
2. September 2015 Consolidated Grant and CIP Expenditures Report
3. September 2015 Checks Issued Report



Salinas Valley Solid Waste Authority

Consolidated Statement of Revenues and Expenditure

For Period Ending September 30, 2015

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
<u>Revenue Summary</u>							
Tipping Fees - Solid Waste	11,055,800	1,035,552	3,113,715	28.2 %	7,942,085	0	7,942,085
Tipping Fees - Surcharge	1,560,600	129,386	395,293	25.3 %	1,165,307	0	1,165,307
Tipping Fees - Diverted Materials	998,000	126,747	406,279	40.7 %	591,721	0	591,721
AB939 Service Fee	2,166,100	180,508	541,524	25.0 %	1,624,576	0	1,624,576
Charges for Services	124,500	0	0	0.0 %	124,500	0	124,500
Sales of Materials	309,500	25,180	61,735	19.9 %	247,765	0	247,765
Gas Royalties	220,000	0	0	0.0 %	220,000	0	220,000
Investment Earnings	31,700	659	3,931	12.4 %	27,769	0	27,769
Grants/Contributions	0	0	0	0.0 %	0	0	0
Other Non-Operating Revenue	0	430	480	0.0 %	(480)	0	(480)
Total Revenue	16,466,200	1,498,463	4,522,957	27.5 %	11,943,243	0	11,943,243
<u>Expense Summary</u>							
Executive Administration	472,680	24,068	61,561	13.0 %	411,119	670	410,449
Administrative Support	487,550	33,450	92,904	19.1 %	394,646	86,590	308,056
Human Resources Administration	351,400	38,164	75,210	21.4 %	276,190	2,310	273,880
Clerk of the Board	178,300	18,590	40,278	22.6 %	138,022	3,154	134,867
Finance Administration	572,320	37,407	109,447	19.1 %	462,873	6,565	456,308
Operations Administration	383,800	23,183	60,348	15.7 %	323,452	16,988	306,464
Resource Recovery	745,850	48,457	137,708	18.5 %	608,142	26,401	581,741
Marketing	75,000	1,500	8,327	11.1 %	66,673	59,803	6,870
Public Education	188,500	10,726	15,881	8.4 %	172,619	41,464	131,155
Household Hazardous Waste	713,300	35,373	93,052	13.0 %	620,248	18,499	601,749
C & D Diversion	56,000	0	3,600	6.4 %	52,401	74,000	(21,600)
Organics Diversion	586,100	96,524	96,524	16.5 %	489,576	0	489,576
Diversion Services	23,250	4,950	7,552	32.5 %	15,698	3,823	11,875



Salinas Valley Solid Waste Authority

Consolidated Statement of Revenues and Expenditure For Period Ending September 30, 2015

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
Scalehouse Operations	416,950	27,123	72,511	17.4 %	344,439	6,774	337,665
JR Transfer Station	755,600	120,466	128,685	17.0 %	626,915	0	626,915
ML Transfer Station	166,500	40,616	40,543	24.4 %	125,957	0	125,957
SS Disposal Operations	759,350	72,405	200,659	26.4 %	558,691	39,351	519,341
SS Transfer Operations	1,082,900	82,808	207,310	19.1 %	875,590	8,599	866,992
SS Recycling Operations	319,100	31,213	57,206	17.9 %	261,894	130	261,765
JC Landfill Operations	2,618,450	129,352	407,536	15.6 %	2,210,914	226,608	1,984,306
JC Recycling Operations	261,850	13,415	31,035	11.9 %	230,815	0	230,815
Crazy Horse Postclosure Maintenance	660,200	46,648	97,960	14.8 %	562,240	99,087	463,153
Lewis Road Postclosure Maintenance	236,500	12,778	45,773	19.4 %	190,727	42,515	148,213
Johnson Canyon ECS	324,100	29,497	37,202	11.5 %	286,898	112,102	174,796
Jolon Road Postclosure Maintenance	204,350	2,673	101,382	49.6 %	102,968	5,278	97,689
Sun Street ECS	153,600	18,649	28,867	18.8 %	124,733	0	124,733
Debt Service - Interest	1,686,000	15,043	861,806	51.1 %	824,194	0	824,194
Debt Service - Principal	1,020,500	147,735	815,285	79.9 %	205,215	0	205,215
Closure Set-Aside	0	17,588	53,048	0.0 %	(53,048)	0	(53,048)
Total Expense	15,500,000	1,180,401	3,989,199	25.7 %	11,510,801	880,711	10,630,090
Revenue Over/(Under) Expenses	966,200	318,063	533,758	55.2 %	432,442	(880,711)	1,313,153



Salinas Valley Solid Waste Authority

Consolidated Grant and CIP Expenditure Report

For Period Ending September 30, 2015

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
<u>Fund 131 - Crazy Horse Closure Fund</u>							
131 9314 CH Closure Quality Assurance	0	(11,000)	(11,000)	0.0 %	11,000	0	11,000
Total Fund 131 - Crazy Horse Closure Fund	0	(11,000)	(11,000)	0.0 %	11,000	0	11,000
<u>Fund 180 - Expansion Fund</u>							
180 9003 USDA Autoclave Studies	66,153	0	0	0.0 %	66,153	0	66,153
180 9023 Salinas Area MRC	353,415	10,040	10,128	2.9 %	343,287	10,000	333,287
180 9024 GOE Autoclave Final Project	100,000	0	0	0.0 %	100,000	0	100,000
Total Fund 180 - Expansion Fund	519,568	10,040	10,128	1.9 %	509,440	10,000	499,440
<u>Fund 211 - State Grants</u>							
211 2610 Tire Amnesty Grant	25,669	1,460	2,015	7.8 %	23,654	0	23,654
211 2620 Cal Recycle - CCPP	96,433	11,399	21,510	22.3 %	74,923	849	74,074
211 9206 HHW HD25-15-0003	95,523	0	0	0.0 %	95,523	0	95,523
211 9208 Tire Amnesty 2015-16	52,535	0	0	0.0 %	52,535	0	52,535
Total Fund 211 - State Grants	270,160	12,859	23,525	8.7 %	246,635	849	245,786
<u>Fund 216 - Reimbursement Fund</u>							
216 9525 JC Equipment Lease/Purchase	162,599	0	0	0.0 %	162,599	0	162,599
216 9802 Autoclave Demonstration Unit	143,101	2,393	2,657	1.9 %	140,444	0	140,444
Total Fund 216 - Reimbursement Fund	305,700	2,393	2,657	0.9 %	303,043	0	303,043
<u>Fund 221 - USDA Grant</u>							
221 9003 USDA Autoclave Studies	6,370	0	0	0.0 %	6,370	0	6,370
Total Fund 221 - USDA Grant	6,370	0	0	0.0 %	6,370	0	6,370
<u>Fund 800 - Capital Improvement Projects Fu</u>							
800 9010 JC Roadway Improvements	1,854,726	0	704	0.0 %	1,854,022	0	1,854,022
800 9102 Segunda Vida (Second Life) Start U	17,735	1,576	4,328	24.4 %	13,407	1,525	11,881
800 9103 Closed Landfill Revenue Study	32,222	0	0	0.0 %	32,222	0	32,222



Salinas Valley Solid Waste Authority

Consolidated Grant and CIP Expenditure Report For Period Ending September 30, 2015

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
800 9254 JC Leachate Handling Sys	30,000	0	0	0.0 %	30,000	0	30,000
800 9255 JC LFG System Improvement	25,000	0	0	0.0 %	25,000	0	25,000
800 9316 CH Corrective Action Program	50,000	0	0	0.0 %	50,000	0	50,000
800 9501 JC LFG System Improvements	55,499	0	0	0.0 %	55,499	0	55,499
800 9502 JC Flare Station Improvements	468,730	6,437	6,988	1.5 %	461,742	0	461,742
800 9504 JC Module 456B Liner Improvemen	10,181	77	77	0.8 %	10,104	0	10,104
800 9526 JC Equipment Replacement	42,400	0	0	0.0 %	42,400	0	42,400
800 9701 SSTS Equipment Replacement	202,388	0	0	0.0 %	202,388	0	202,388
800 9702 SSTS NPDES Improvements	12,062	0	0	0.0 %	12,062	0	12,062
Total Fund 800 - Capital Improvement Proje	2,800,944	8,090	12,098	0.4 %	2,788,846	1,525	2,787,321
Total CIP Expenditures	3,902,741	22,381	37,407	1.0 %	3,865,334	12,374	3,852,960

Salinas Valley Solid Waste Authority

Checks Issued Report for 9/1/2015 to 9/30/2015

Check #		Check Date	Amount	Check Total
14966	GUADALUPE CASTELO REFUND OVERPAYMENT	9/3/2015	36.00	36.00
14967	Fvision JULY 2015 CCRMC MARKETING	9/10/2015	360.00	360.00
14968	ADRIANNA VILLEGAS VEHICLE SUPPLIES FOR ESCAPE	9/10/2015	4.87	4.87
14969	AERIAL PHOTOMAPPING SERVICE JC AERIAL PHOTOMAPING	9/10/2015	6,925.00	6,925.00
14970	ASSOCIATION OF ENVIRONMENTAL PROFESSIONALS MEMBERSHIP RENEWAL	9/10/2015	150.00	150.00
14971	AT&T SERVICES INC MONTHLY TELEPHONE SERVICE	9/10/2015	1,941.57	1,941.57
14972	BAUDVILLE, INC EMPLOYEE RECONGNITION	9/10/2015	232.12	232.12
14973	BC LABORATORIES, INC LAB SERVICES	9/10/2015	7,721.00	7,721.00
14974	BECKS SHOE STORE, INC. SAFETY SUPPLIES SAFETY SUPPLIES	9/10/2015	542.61 180.87	723.48
14975	CALABRO PLUMBING & TRUE VALUE JCLF SITE IMPROVEMENTS	9/10/2015	91.75	91.75
14976	CALIFORNIA HIGHWAY ADOPTION CO. HIGHWAY LITTER CONTROL	9/10/2015	550.00	550.00
14977	CALIFORNIA WATER SERVICE SS WATER SERVICE	9/10/2015	726.36	726.36
14978	CARDLOCK FUELS SYSTEM, INC. SS & JC EQUIPMENT FUEL	9/10/2015	31,449.92	31,449.92
14979	COAST COUNTIES TRUCK & EQUIPMENT CO. SS VEHICLE SUPPLIES	9/10/2015	720.11	720.11
14980	COMCAST MONTHLY INTERNET SERVICE	9/10/2015	166.79	166.79
14981	CONCERN: EMPLOYEE ASSISTANCE PROGRAM ANNUAL CONCERN EAP	9/10/2015	4,100.00	4,100.00

Salinas Valley Solid Waste Authority

Checks Issued Report for 9/1/2015 to 9/30/2015

Check #		Check Date	Amount	Check Total
14982	COSTCO WHOLESALE BD MEETING & OFFICE SUPPLIES	9/10/2015	179.72	179.72
14983	CSC OF SALINAS/YUMA JC & SS FACILITY SUPPLIES	9/10/2015	1,133.24	1,133.24
14984	CUTTING EDGE SUPPLY JCLF EQUIPMENT MAINTENANCE SUPPLIES	9/10/2015	7,521.35	7,521.35
14985	DAVID ROEL NAHMMA NATIONAL CONFERENCE: DIEM	9/10/2015	289.00	289.00
14986	ELKHORN SLOUGH FOUNDATION REFUND CREDIT BALANCE	9/10/2015	330.00	330.00
14987	ERNEST BELL D. JR JANITORIAL SERVICES ALL SITES	9/10/2015	2,100.00	2,100.00
14988	FERGUSON ENTERPRISES INC #795 SS FACILITY SUPPLIES	9/10/2015	74.04	74.04
14989	FIRST ALARM SCALEHOUSE ALARM NEW USERS	9/10/2015	35.00	35.00
14990	GC ENVIRONMENTAL, INC JC LF ENGINEERING SERVICES	9/10/2015	4,420.00	4,420.00
14991	GOLDEN STATE TRUCK & TRAILER REPAIR SS & JC EQUIPMENT MAINTENANCE	9/10/2015	27,097.15	27,097.15
14992	**VOID**	9/10/2015	-	-
14993	**VOID**	9/10/2015	-	-
14994	**VOID**	9/10/2015	-	-
14995	GRAINGER SS FIRST AID KIT JCLF STORM WATER SUPPLIES	9/10/2015	455.18 1,849.18	2,304.36
14996	GREEN RUBBER - KENNEDY AG, LP JC & SS EQUIPMENT MAINTENANCE SUPPLIES	9/10/2015	270.07	270.07
14997	GREEN VALLEY INDUSTRIAL SUPPLY, INC JCLF EQUIPMENT MAINTENANCE	9/10/2015	148.52	148.52

Salinas Valley Solid Waste Authority

Checks Issued Report for 9/1/2015 to 9/30/2015

Check #		Check Date	Amount	Check Total
14998	GREENWASTE RECOVERY INC. CARPET RECYCLING PROGRAM	9/10/2015	798.55	798.55
14999	GUERITO SITES PORTABLE TOILET SERVICES	9/10/2015	1,028.00	1,028.00
15000	HD SUPPLY CONSTRUCTION SUPPLY, LTD BRANCH #6186 SS FACILITY SUPPLIES	9/10/2015	1,879.36	1,879.36
15001	HERTZ EQUIPMENT RENTAL CORPORATION SS EQUIPMENT RENTAL	9/10/2015	294.64	294.64
15002	HOME DEPOT SS, JC AND CH FACILITY SUPPLIES	9/10/2015	796.72	796.72
15003	HOPE SERVICES SSTS DIVERSION SERVICES	9/10/2015	11,574.64	11,574.64
15004	J. J. KELLER & ASSOCIATES, INC SSTS VEHICLE SUPPLIES	9/10/2015	551.53	551.53
15005	JUAN CAMACHO NAHMMA NATIONAL CONFERENCE: DIEM	9/10/2015	289.00	289.00
15006	JULIO GIL VINLY BIN DECALS DECALS FOR FACILITY SIGNS	9/10/2015	404.72 4,086.75	4,491.47
15007	LAMAR BROS TIRE SERVICE, INC. JCLF EQUIPMENT MAINTENANCE	9/10/2015	1,712.39	1,712.39
15008	LIEBERT CASSIDY WHITMORE EMPLOYMENT LAW CONFERENCE RG	9/10/2015	375.00	375.00
15009	MALLORY CO. INC HHW SUPPLIES	9/10/2015	46.27	46.27
15010	MANUEL TINAJERO CH LANDSCAPING	9/10/2015	450.00	450.00
15011	MONTEREY BAY UNIFIED AIR POLLUTION CONTROL BOARD ANNUAL PERMIT	9/10/2015	1,362.00	1,362.00
15012	MONTEREY SANITARY SUPPLY, INC. CUSTODIAL SUPPLIES ALL SITES	9/10/2015	1,070.86	1,070.86
15013	NEXTEL OF CALIFORNIA, INC CELL PHONE SERVICE	9/10/2015	387.49	387.49

Salinas Valley Solid Waste Authority

Checks Issued Report for 9/1/2015 to 9/30/2015

Check #		Check Date	Amount	Check Total
15014	NORTH AMERICAN HAZARDOUS MATERIALS MANAGEMENT ASSO NAHMMA CONFERENCE: REGISTRATIONS	9/10/2015	970.00	970.00
15015	OFFICE DEPOT OFFICE SUPPLIES	9/10/2015	1,867.43	1,867.43
15016	OLDTOWN SALINAS FOUNDATION 15-16 COMMUNITY EVENT SPONSORSHIP	9/10/2015	1,000.00	1,000.00
15017	PACIFIC GAS AND ELECTRIC COMPANY SS TS STREET SWEEPER FUEL ELECTRICAL SERVICES ALL SITES MONTHLY	9/10/2015	177.31 10,106.55	10,283.86
15018	PINNACLE MEDICAL GROUP PRE-EMPLOYMENT PHYSICAL & FIRST AID	9/10/2015	427.00	427.00
15019	PLACEMENT PROS SS & JC TEMP LABOR	9/10/2015	10,753.80	10,753.80
15020	**VOID**	9/10/2015	-	-
15021	PURE WATER BOTTLING POTABLE WATER SERVICE	9/10/2015	274.16	274.16
15022	QUINN COMPANY JC & SS EQUIPMENT MAINTENANCE	9/10/2015	5,405.58	5,405.58
15023	REFRIGERATION SUPPLIES DISTRIBUTOR HHW EMPLOYEE TRAINING	9/10/2015	73.89	73.89
15024	RONNIE G. REHN DUPLICATE KEYS	9/10/2015	14.18	14.18
15025	SALINAS CALIFORNIAN LEGAL & RECRUITMENT PUBLICATIONS	9/10/2015	1,461.58	1,461.58
15026	SCS ENGINEERS SAFETY AUDIT PROFESSIONAL SERVICES	9/10/2015	7,648.69	7,648.69
15027	SCS FIELD SERVICES ALL SITES ROUTINE & NON ROUTINE ENVIRONMENTAL SERVICES	9/10/2015	22,653.01	22,653.01
15028	**VOID**	9/10/2015	-	-
15029	SHARPS SOLUTIONS, LLC HHW DISPOSAL	9/10/2015	200.00	200.00

Salinas Valley Solid Waste Authority

Checks Issued Report for 9/1/2015 to 9/30/2015

Check #		Check Date	Amount	Check Total
15030	STURDY OIL COMPANY SS TS VEHICLE MAINTENANCE	9/10/2015	910.00	910.00
15031	UNITED RENTALS (NORTHWEST), INC JC EQUIPMENT RENTAL	9/10/2015	202.97	202.97
15032	URS CORPORATION MATERIALS RECOVERY CEQA	9/10/2015	10,040.00	10,040.00
15033	VISION RECYCLING INC GREENWASTE CONTAMINATION JC & SS GREENWASTE RECYCLING	9/10/2015	875.00 49,023.93	49,898.93
15034	WASTE MANAGEMENT INC JR TRANSFER STATION OPERATIONS JULY MADISON TRANSFERS	9/10/2015	60,233.16 21,003.29	81,236.45
15035	WEST COAST RUBBER RECYCLING, INC SS TIRE RECYCLING	9/10/2015	1,250.00	1,250.00
15036	WESTERN EXTERMINATOR COMPANY FACILITY VECTOR CONTROL	9/10/2015	409.00	409.00
15037	WILLDAN FINANCIAL SERVICES REVENUE BONDS ARBITRAGE RATE SERVICES	9/10/2015	1,500.00	1,500.00
15038	ALLEN BROTHERS OIL II, INC. JCLF VEHICLE MAINTENANCE	9/17/2015	103.83	103.83
15039	AT&T MOBILITY MONTHLY INTERNET SERVICE	9/17/2015	70.00	70.00
15040	BANK OF NEW YORK BNY TRUSTEE FEE	9/17/2015	1,320.00	1,320.00
15041	BECKS SHOE STORE, INC. HHW SAFETY SUPPLIES	9/17/2015	162.32	162.32
15042	CDW GOVERNMENT NETWORK SOFTWARE ADMIN EQUIPMENT PURCHASE	9/17/2015	604.46 1,604.00	2,208.46
15043	CHRISTOPHER GIMINEZ ANNUAL WEBSITE HOSTING	9/17/2015	780.00	780.00
15044	CITY OF GONZALES JC LF WATER	9/17/2015	378.35	378.35
15045	CLARK PEST CONTROL, INC PEST-AWAY SERVICE	9/17/2015	177.32	177.32

Salinas Valley Solid Waste Authority

Checks Issued Report for 9/1/2015 to 9/30/2015

Check #		Check Date	Amount	Check Total
15046	COSTCO WHOLESALE BD MEETING AND OFFICE SUPPLIES REPLACEMENT COMPUTERS (2)	9/17/2015	396.78 1,920.46	2,317.24
15047	CSC OF SALINAS/YUMA JC & SS EQUIPMENT MAINTENANCE	9/17/2015	217.17	217.17
15048	DLT SOLUTIONS INC AUTOCAD SUBSCRIPTION	9/17/2015	1,734.81	1,734.81
15049	FULL STEAM STAFFING LLC JCLF & SSTS TEMP LABOR	9/17/2015	1,755.60	1,755.60
15050	GOLDEN STATE TRUCK & TRAILER REPAIR JC & SS EQUIPMENT MAINTENANCE	9/17/2015	2,831.71	2,831.71
15051	GREEN RUBBER - KENNEDY AG, LP CHLF SITE MAINTENANCE	9/17/2015	362.68	362.68
15052	GREEN VALLEY INDUSTRIAL SUPPLY, INC JCLF VEHICLE SUPPLIES	9/17/2015	227.07	227.07
15053	GREENWASTE RECOVERY INC. CARPET RECYCLING PROGRAM	9/17/2015	816.05	816.05
15054	GUARDIAN SAFETY AND SUPPLY, LLC JCLF SAFETY SUPPLIES	9/17/2015	172.33	172.33
15055	ID CONCEPTS, LLC NEW HIRE FINGER PRINTS	9/17/2015	171.75	171.75
15056	IVY CONTRERAS RECYCLERAMA AGREEMENT	9/17/2015	250.00	250.00
15057	JOHNSON ASSOCIATES JCLF SITE MAINENANCE	9/17/2015	202.86	202.86
15058	JOSE RAMIRO URIBE SSTS EQUIPMENT MAINTENANCE	9/17/2015	148.15	148.15
15059	L. A. HEARNE COMPANY CHLF SITE MAINTENANCE SUPPLIES	9/17/2015	276.00	276.00
15060	MARTA M. GRANADOS BD MEETINGS INTERPRETER SERVICES 2015-16	9/17/2015	450.00	450.00
15061	MATTHEW TURNER COTTON ORGANICS COMPOSTING CONSULTANT	9/17/2015	1,883.75	1,883.75

Salinas Valley Solid Waste Authority

Checks Issued Report for 9/1/2015 to 9/30/2015

Check #		Check Date	Amount	Check Total
15062	MONTEREY AUTO SUPPLY INC SSTS EQUIPMENT MAINTENANCE	9/17/2015	269.67	269.67
15063	MONTEREY REGIONAL WATER POLLUTION CONTROL AGENCY SS TS SEWER SERVICE	9/17/2015	28.92	28.92
15064	MONTEREY SANITARY SUPPLY, INC. JANITORAL SUPPLIES	9/17/2015	39.08	39.08
15065	OFFICE DEPOT OFFICE SUPPLIES	9/17/2015	787.99	787.99
15066	OLD TOWN DELI BIO-CHAR MEETING MEALS	9/17/2015	117.00	117.00
15067	PACIFIC GAS AND ELECTRIC COMPANY SS TS STREET SWEEPER FUEL	9/17/2015	73.30	73.30
15068	PROBUILD COMPANY LLC SSTS SITE SUPPLES AND MAINTENANCE	9/17/2015	253.48	253.48
15069	PURE WATER BOTTLING POTABLE WATER SERVICE	9/17/2015	394.95	394.95
15070	QUINN COMPANY JCLF EQUIPMENT MAINTENANCE	9/17/2015	4,752.65	4,752.65
15071	REPUBLIC SERVICES #471 TRASH DISPOSAL SERVICE	9/17/2015	69.98	69.98
15072	REPUBLIC SERVICES OF SALINAS MONTHLY TRANSPORTATION SURCHARGE	9/17/2015	2,244.68	2,244.68
15073	RONNIE G. REHN SSTS SITE MAINENANCE	9/17/2015	51.83	51.83
15074	RUBEN GONZALEZ DOT REIMBURSEMENT	9/17/2015	80.00	80.00
15075	SALINAS STEEL BUILDERS, INC. SS TS ROOF PRESSURE WASH	9/17/2015	4,668.00	4,668.00
15076	SAN BENITO SUPPLY, CONSTRUCTION, CONCRETE & QUARRY CHLF SITE MAINTENANCE	9/17/2015	940.74	940.74
15077	SCALES UNLIMITED SCALES MAINTENANCE	9/17/2015	2,065.00	2,065.00
15078	SCOTT W GORDON CEQA CONSULTING SERVICEES	9/17/2015	2,392.50	2,392.50

Salinas Valley Solid Waste Authority

Checks Issued Report for 9/1/2015 to 9/30/2015

Check #	Check Date	Amount	Check Total
15079	9/17/2015	200.00	200.00
15080	9/17/2015	49.70	49.70
15081	9/17/2015	200.00	200.00
15082	9/17/2015	2,726.19	2,726.19
15083	9/17/2015	298.72	298.72
15084	9/17/2015	139.31	139.31
15085	9/17/2015	7,556.55	7,556.55

Salinas Valley Solid Waste Authority

Checks Issued Report for 9/1/2015 to 9/30/2015

Check #		Check Date	Amount	Check Total
15086	**VOID**	9/17/2015		-
15087	**VOID**	9/17/2015		-
15088	**VOID**	9/17/2015		-
15089	US POST OFFICE POST OFFICE BOX RENEWAL	9/17/2015	155.00	155.00
15090	VALLEY PACIFIC PETROLEUM SERVICES, INC. JCLF EQUIPMENT FUEL	9/17/2015	4,336.65	4,336.65
15091	VERIZON WIRELESS SERVICES, LLC CELL PHONE SERVICE	9/17/2015	119.03	119.03
15092	WASTE MANAGEMENT INC AUGUST MADISON TRANSFERS JR TRANSFER STATION OPERATIONS	9/17/2015	19,612.82 60,233.16	79,845.98
15093	ADRIANNA VILLEGAS AGENDA PACKET DELIVERY VEHICLE USE	9/24/2015	6.10	6.10
15094	AGRI-FRAME, INC JC FACILITY SUPPLIES	9/24/2015	523.47	523.47
15095	AT&T MOBILITY MONTHLY INTERNET SERVICE	9/24/2015	41.50	41.50
15096	BC LABORATORIES, INC CH LAB SERVICES	9/24/2015	2,472.00	2,472.00
15097	CARDLOCK FUELS SYSTEM, INC. JC AND SS FUEL	9/24/2015	9,510.73	9,510.73
15098	CDW GOVERNMENT SCANNER WARRANTY	9/24/2015	99.71	99.71
15099	CITY OF GONZALES JC HOSTING FEE	9/24/2015	20,833.33	20,833.33
15100	COMPLETE PAPERLESS SOLUTIONS, LLC LASERFICHE SUPPORT FY 15-16	9/24/2015	6,680.00	6,680.00
15101	DON CHAPIN INC SS GRAVEL DELIVERY	9/24/2015	3,174.95	3,174.95
15102	GOLDEN STATE TRUCK & TRAILER REPAIR JC AND SS EQUIPMENT MAINTENANCE	9/24/2015	1,549.06	1,549.06

Salinas Valley Solid Waste Authority

Checks Issued Report for 9/1/2015 to 9/30/2015

Check #		Check Date	Amount	Check Total
15103	HD SUPPLY CONSTRUCTION SUPPLY, LTD BRANCH #6186 CH CEMENT	9/24/2015	3,445.59	3,445.59
15104	HOPE SERVICES DIVERSION WORKERS	9/24/2015	11,048.52	11,048.52
15105	IVY CONTRERAS RECYCLERAMA: EQUIPMENT REPLACEMENT	9/24/2015	177.59	177.59
15106	JOHNSON ASSOCIATES FACILITY SUPPLIES	9/24/2015	23.95	23.95
15107	JULIO GIL VEHICLE DECALS CNG VAN	9/24/2015	212.32	212.32
15108	LANGEVIN LEARNING SERVICES US INC. INSTRUCTION DESIGN FOR NEW DESIGNERS REGISTRATION	9/24/2015	2,398.00	2,398.00
15109	MANUEL PEREA TRUCKING, INC. EQUIPMENT TRANSPORT	9/24/2015	500.00	500.00
15110	MARTA M. GRANADOS BD MEETINGS INTERPRETER SERVICES 2015-16	9/24/2015	180.00	180.00
15111	MICHAEL SILVA TRAINING: DIEM FOR MICHAEL SILVA	9/24/2015	13.00	13.00
15112	MONTEREY SANITARY SUPPLY, INC. ADMINISTRATION JANITORIAL SUPPLIES JANITORIAL SUPPLIES	9/24/2015	109.53 84.91	194.44
15113	NEXIS PARTNERS, LLC ADMIN BUILDING RENT	9/24/2015	8,709.00	8,709.00
15114	OFFICE DEPOT OFFICE SUPPLIES	9/24/2015	137.31	137.31
15115	PENINSULA MESSENGER LLC BANK COURIER SERVICES	9/24/2015	360.00	360.00
15116	PLACEMENT PROS DIVERSION WORKER	9/24/2015	6,054.61	6,054.61
15117	ROSE GILL INSTRUCTION DESIGN TRAINING: PER DIEM FOR ROSE G.	9/24/2015	284.00	284.00
15118	SALINAS CALIFORNIAN LEGAL PUBLICATIONS	9/24/2015	334.34	334.34

Salinas Valley Solid Waste Authority

Checks Issued Report for 9/1/2015 to 9/30/2015

Check #		Check Date	Amount	Check Total
15119	SCS ENGINEERS SAFETY CONSULTING SERVICES	9/24/2015	2,400.00	2,400.00
15120	VISION RECYCLING INC JC & SSGREENWASTE PROCESSING	9/24/2015	47,500.47	47,500.47
15121	WESTERN EXTERMINATOR COMPANY FACILITY VECTOR CONTROL	9/24/2015	716.00	716.00
15122	BC LABORATORIES, INC CH LAB SERVICES	9/29/2015	238.00	238.00
15123	BECKS SHOE STORE, INC. SAFETY SUPPLIES	9/29/2015	180.87	180.87
15124	CALIFORNIA WATER SERVICE SS TS MONTHLY WATER SERVICE	9/29/2015	1,089.48	1,089.48
15125	CARDLOCK FUELS SYSTEM, INC. JC FUEL	9/29/2015	2,861.22	2,861.22
15126	CENTRAL COAST MEDIA COALITION FY 15-16 CCRMC CONTRIBUTION	9/29/2015	20,000.00	20,000.00
15127	EDUARDO ARROYO JC STORAGE SHED	9/29/2015	1,350.00	1,350.00
15128	FIRST ALARM FACILITY ALARM SERVICE	9/29/2015	758.64	758.64
15129	GOLDEN STATE TRUCK & TRAILER REPAIR JC & SS EQUIPMENT MAINTENANCE	9/29/2015	8,209.84	8,209.84
15130	**VOID**	9/29/2015	-	-
15131	**VOID**	9/29/2015	-	-
15132	GREEN RUBBER - KENNEDY AG, LP CH FACILITY SUPPLIES	9/29/2015	11,936.31	11,936.31
15133	JR FENCING JC GATE	9/29/2015	2,500.00	2,500.00
15134	MANUEL PEREA TRUCKING, INC. EQUIPMENT TRANSPORTATION	9/29/2015	525.00	525.00
15135	MONTEREY SANITARY SUPPLY, INC. JANITORIAL SUPPLIES	9/29/2015	184.34	184.34

Salinas Valley Solid Waste Authority

Checks Issued Report for 9/1/2015 to 9/30/2015

Check #		Check Date	Amount	Check Total
15136	NCM ODOR CONTROL ODOR ELIMINATOR	9/29/2015	7,352.30	7,352.30
15137	ONE STOP AUTO CARE/V & S AUTO CARE, INC VEHICLE MAINTENANCE	9/29/2015	194.13	194.13
15138	PACIFIC GAS AND ELECTRIC COMPANY ELECTRICAL SERVICES ALL SITES MONTHLY	9/29/2015	9,628.60	9,628.60
15139	PINNACLE MEDICAL GROUP 4002011-40 LUIS MACIAS	9/29/2015	118.00	118.00
15140	PLACEMENT PROS DIVERSION WORKER	9/29/2015	2,492.07	2,492.07
15141	QUINN COMPANY JC & SS EQUIPMENT MAINTENANCE	9/29/2015	1,918.62	1,918.62
15142	RONNIE G. REHN KEY DUPLICATION	9/29/2015	9.82	9.82
15143	ROSE BACKFLOW SERVICES/JOAQUIN VASQUEZ BLACKFLOW TESTING	9/29/2015	100.00	100.00
15144	SAN BENITO SUPPLY, CONSTRUCTION, CONCRETE & QUARRY SS TS TRANSPORT	9/29/2015	712.50	712.50
15145	SCS FIELD SERVICES MONTHLY ROUTINE AND NON ROUTINE ENVIRONMENTAL SERVICES	9/29/2015	17,098.00	17,098.00
15146	THE PEAVEY CORPORTATION SAFETY PROGRAM	9/29/2015	911.19	911.19
15147	ULINE, INC. ORGANIZING SUPPLIES	9/29/2015	655.33	655.33
15148	URS CORPORATION JC STORMWATER PLAN	9/29/2015	5,943.00	5,943.00

Salinas Valley Solid Waste Authority

Checks Issued Report for 9/1/2015 to 9/30/2015

Check #		Check Date	Amount	Check Total
15149	US BANK CORPORATE PAYMENT SYSTEM	9/29/2015		
	NAHMMA: MEMBERSHIP		90.00	
	SMART & FINAL: LUNCH MTG SNACKS		38.45	
	BLR: SAFETY DECISION MAGAZINE;SAFETY/EHS		19.95	
	AMAZON:TRAINING MATERIAL		264.99	
	HARBOR FREIGHT:CLEANUP EVENT SUPPLIES		30.26	
	ORCHARD: SS SUPPLIE ORGANIZER		21.81	
	HRDQ: TRAINING MATERIAL		1,667.63	
	GINOS: COMMUNICATION DINNER		1,720.50	
	EXPERIAN: NEW CUSTOMER CREDIT CHECK		49.95	
	CENTRAL COAST SIGNS: DECALS FOR LUBE TRUCK		291.86	
	SMART & FINAL: BOARD RETREAT		9.18	
	OLDTOWN SALINAS: EVENT SPONSORSHIP		500.00	
	HARVARD BUSINESS REVIEW:TRAINING MATERIAL		143.41	
	SMART & FINAL: SS SUPPLIES		29.43	
	HUGHESNET.COM: JC INTERNET		91.60	
	CITRIX:LOGMEIN ANNUAL SUBSCRIPTION		288.00	
	NAHMMA MEMBERSHIP ANNUAL DUES		250.00	
	IPMAHR: MEMBERSHIP		278.00	
	INTERMEDIA:MONTHLY EMAIL EXCHANGE HOSTING		251.77	
	SHAREFILE: SUBSCRIPTION		32.95	
	NAHMMA CONFERENCE: SOUTHWEST AIRLINES - DAVID		308.00	
	NAHMMA CONFERENCE: SOUTHWEST AIRLINES - JUAN		308.00	
	SATELITE INDUSTRIES: SWPPP EQUIPMENT		424.08	
	AMAZON:SS TS CELLPHONE SUPPLIES		69.13	
	SHRM: DEPOSIT REFUND		(133.28)	
	ORCHARD: SAFETY SIGNS		30.53	
	SMART&FINAL: 2015-07-30 BD RETREAT REFRESHMENTS		40.26	
	SMART&FINAL: 2015-08-20 BD MTG REFRESHMENTS		64.77	
	SMART&FINAL: REFRESHMENTS FOR EMPLOYEE ORIENTATION		4.34	
	SUBWAY: 2015-8-13 CAG MTG REFRESHMENTS		42.71	
	HARBOR FREIGHT: SUN STREET SUPPLIES		12.53	
	BEST BUY:JC LF OFFICE SUPPLIES		908.72	
	AMAZON:TRAINING MATERIAL		88.94	
	THE BAKERY STATION: 7/15 BD RETREAT REFRESHMENTS		211.26	
	HARBOR FREIGHT: CH FACILITY SUPPLIES		40.36	
	HARBOR FREIGHT: TOW CHAIN		56.72	
	BESTBUY:BREAKROOM DISPLAY		414.18	
	HARBORFREIGHT: VEHICLE SUPPLIES		67.59	
	WALMART: COMMUNICATION DINNER SUPPLIES		28.22	
	NCH:WELL MONITORING SOFTWARE		51.63	
				9,108.43
15150	**VOID**	9/29/2015		-
15151	**VOID**	9/29/2015		-
15152	**VOID**	9/29/2015		-
15153	VISION RECYCLING INC	9/29/2015		
	GREENWASTE CONTAMINATION		1,210.00	
				1,210.00

Salinas Valley Solid Waste Authority

Checks Issued Report for 9/1/2015 to 9/30/2015

Check #		Check Date	Amount	Check Total
DFT2016096	WAGeworks FSA MONTHLY ADMIN	9/21/2015	78.00	<u>78.00</u>
	SUBTOTAL:			708,207.90
	PAYROLL DISBURSEMENTS			360,478.63
	Debt Service Payments			
	2014A Bond			-
	2014B Bond			-
	Capital One Purchase-Lease			-
	DISBURSEMENTS FROM EQUIPMENT LEASE ESCROW ACCOUNT			<u>-</u>
	GRAND TOTAL			1,068,686.53



Report to the Executive Committee

ITEM NO. 3

R. Hendricks by pm
 Finance Manager/Controller-Treasurer

David M. ...
 General Manager/CAO

N/A
 General Counsel

Date: November 4, 2015
From: Jenny Mitchell, Contracts & Grants Analyst
Title: Supplemental Appropriation of \$62,809 for CalRecycle's FY 2014-15 City County Payment Program

RECOMMENDATION

Staff recommends that the Board approve of this item.

STRATEGIC PLAN RELATIONSHIP

The recommended action supports Salinas Valley Solid Waste Authority's (Authority) Strategic Goal No. 1, *Fund and Implement 75% Diversion of Waste from Landfills* by providing collaborative beverage container recycling and litter abatement projects with member agencies.

FISCAL IMPACT

Annual funding for CalRecycle's City County Payment Program (CCPP) is approved at the end of their fiscal budget with funds disbursed the following fiscal year. The expenditure period for the 2014-15 CCPP is from August 31, 2015 (the Request for Approval Award date) to September 1, 2017. This funding is provided in advance and does not require matching funds; however, funds not expended by September 1, 2017 must be returned to CalRecycle.

The FY 2015-16 Budget was adopted prior to notification of this funding award, therefore; the budget needs to be amended to include grant expenditures, which will be used as follows:

Grant Budget Items	FY 14-15 Budget
Personnel Costs	\$ 2,200
Recycled Content Products	15,000
Litter Clean Up	6,600
Beverage Container Collection Programs	24,009
Advertising/Promotional	15,000
Total Grant Funding	\$ 62,809

Beginning September 2015 and over the next year, the funding will be used to assist member agencies in implementing recycling programs, outreach and education, provide litter abatement services and supplies, and continue to contribute to the Central Coast Recycling Media Coalition (a tri-county collaboration).

DISCUSSION & ANALYSIS

Every year, Resource Recovery staff work with each city to identify recycling and waste reduction needs and then utilize the pooled Beverage Container funding to provide necessary recycling infrastructure, services, and/or outreach and education materials.

Last year, staff purchased recycling bins and a storage trailer for the Salinas Sports Complex; public recycling containers for the City of Greenfield; and recycling bins for schools and businesses throughout the Authority's jurisdiction. Funds were also used to implement the BagSpeak K-12 Environmental Education Project for Salinas' schools and to assist the City of Salinas in the development of their new environmental website.

This year, staff will utilize funds to purchase recycling bins, labels, brochures and signage for school and business recycling programs. In addition, funds will be used to purchase double-sided janitorial carts for schools and public recycling containers for member agencies. The Authority will also continue to sponsor highway cleanups and litter abatement efforts throughout the region.

BACKGROUND

The Authority annually submits the on-line CCPP application on behalf of the cities. Depending on whichever is greater, each city is eligible to receive a minimum of \$5,000 or an amount calculated on a per capita basis by CalRecycle.

For FY14-15, the cities each received the following funding:

Gonzales	\$	5,000
Greenfield		5,000
King City		5,000
Soledad		6,854
Salinas		40,955
TOTAL	\$	62,809

The State's Controller's Office sends the payments directly to the City Managers and then the funds are remitted to the Authority.

In order to create economies of scale, the Authority has administered the CalRecycle CCPP funds on behalf of the member cities for the past 13 years. The funds have provided critical public education on the importance of bottle and can recycling through our school programs, mass advertising, and numerous outreach events. In addition, funds have been used to provide recycling containers and park benches/tables (made from recycled materials) for member cities, and to sponsor regional litter abatement programs.

ATTACHEMENT(S)

None



Report to the Executive Committee

ITEM NO. 4

Finance Manager/Controller-Treasurer

N/A

Legal Counsel

General Manager/CAO

Date: November 4, 2015
From: Ray Hendricks, Interim Finance Manager
Title: Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2015

RECOMMENDATION

Staff recommends that the Executive Committee review and accept this item.

STRATEGIC PLAN RELATIONSHIP

This agenda item is a routine annual operational item.

FISCAL IMPACT

This item has no fiscal impact. It reports the results of the fiscal year's operations.

DISCUSSION & ANALYSIS

The Authority's Comprehensive Annual Financial Report was audited by McGilloway, Ray, Brown & Kaufman. The audit of the financial statements is an annual requirement. The final report is under internal review by the Auditor and will be distributed at the Executive Committee Meeting, or just prior.

The auditors provided an "unqualified opinion," meaning that they took no exception to any of the numbers. The auditors also informed us that there is no management letter for this past fiscal year, meaning that our financial operations met all internal controls requirements. This is the seventh year in a row that we have not received a management letter. Typically, a management letter is issued when the auditors feel that internal controls could be improved.

For the fiscal year ended June 30, 2015, the Authority adopted the provisions of the Governmental Accounting Standards Board (GASB) Statements No. 68, "Accounting and Financial Reporting for Pensions." GASB 68 requires that employers report the liability of pension plans at the time they are earned by employees. Any changes in the liability are recognized as pension expense, deferred outflows, or deferred inflows depending upon the nature of the change. The net pension liability at June 30, 2015 is \$670,697.

The Comprehensive Annual Financial Report (copy attached) contains a wealth of information about the Authority's finances in accordance with Governmental Accounting Standards. We highly encourage the Board to read the Management Discussion and Analysis, which provides a summary of the Authority's finances. In this staff report, we wish to address the two most important numbers from the financial statements, the Net Position and the Change in Net Position.

Deficit Net Position of \$8,233,898

The deficit in unrestricted net position of \$3,327,967 exists primarily because of \$605,050 in Postclosure Payable – Current, and \$12,967,848 in Postclosure Payable – Long Term.

Postclosure maintenance liability is a pre-existing liability that the Authority assumed when it was formed. Neither the County of Monterey nor the City of Salinas provided any postclosure funding when their landfills were transferred to the Authority. The postclosure liability continues to accrue without being funded. Under the Pledge of Revenue Agreement with CalRecycle, the Authority is allowed to pay this liability on a pay-as-you-go basis from current year revenues when the actual postclosure maintenance work takes place.

The deficit of \$5,765,187 Invested in Capital Assets, Net of Related Debt is the result of capital assets depreciating at a faster rate than the related debt is being paid.

At the end of fiscal year, the Authority had \$30,005,495 invested in capital assets, primarily in landfills. During this fiscal year, the Authority added \$3,828,208 in capital assets and recorded depreciation expense of \$1,180,131.

Change in Net Position of \$2,004,418

The change in net position is primarily due to the first significant tonnage increase in ten years (4.2%) as well as a correction to deferred outflows and inflows from debt refunding in the prior year, the Authority reduced its net deficit by 20% in FY 2014-15 to a deficit of \$8,233,898.

Per the Authority's financial policies, the Authority does not fund depreciation within the rates. Typically, the Authority will show a net operating deficit since depreciation expense has no revenue to cover it.

Based on accounting rules for landfills, depreciation is calculated on the capacity used. The expansion permit at Johnson Canyon Landfill had kept depreciation relatively low. In the year ending June 30, 2015 depreciation totaled \$1,180,131. Depreciation will increase again in the year ending June 30, 2016 as we begin to write off the new equipment purchased to operate the Johnson Canyon Landfill.

BACKGROUND

The Authority's financial statements are presented on a full accrual basis similar to a business. The Authority's financial statements are audited by McGilloway, Ray, Brown & Kaufman. The audit of the financial statements is an annual requirement.

ATTACHMENT(S)

1. Governance letter from McGilloway, Ray, Brown & Kaufman (will be distributed separately)
2. Draft of the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2015 (will be distributed separately)



Report to the Board of Directors

ITEM NO. 5

N/A

Finance Manager/Controller-Treasurer

General Manager/CAO

N/A

Legal Counsel

Date: November 4, 2015
From: Rose Gill, Human Resources Manager
Title: Reclassification of the Authority Engineering Position to Engineering and Environmental Compliance Manager

RECOMMENDATION

Staff recommends that the Executive Committee approve the reclassification of the Authority Engineer position.

STRATEGIC PLAN RELATIONSHIP

The recommended action helps support SVR's goal to Promote and Maintain a High Performance, Efficient and Flexible Workforce.

FISCAL IMPACT

The position's current salary is at salary range 41.0 and will be decreased to the new management broadband salary range of 35.0. If the incumbent holds a Professional Engineering registration, then the salary will be increased by 15% to salary range 38.0. The new salary range will result in savings for the Authority.

DISCUSSION & ANALYSIS

The incumbent in the Authority Engineering position will be retiring in March of 2016. Recruitment will be needed to backfill the Authority Engineering position. This position will be managing the engineering functions and focusing on permits and compliance. The new incumbent will be managing contractors performing projects for SVR.

BACKGROUND

Most of the difficult engineering projects have been done for SVR to date. What is needed for this position is to focus primarily on overseeing the planning, permitting, design and construction tasks related to SVR operations and oversight of outside consultant engineering functions.

ATTACHMENT(S)

1. Job Description



JOB DESCRIPTION

JOB TITLE:	Authority Engineer <u>Engineering and Environmental Compliance Manager</u>	DEPARTMENT:	Engineering
REPORTS TO:	General Manager	FLSA STATUS:	Exempt August 20, 2009 <u>November 19, 2015</u>
PREPARED DATE:	July 2009	APPROVED DATE:	<u>19, 2015</u>
REVISION DATE:	February 2014 <u>October 2015</u>		

SUMMARY

Under the direction of the General Manager, oversees engineering functions by planning, directing and overseeing the planning, permitting, design, and construction tasks related to Authority operations and services; performs project management functions by overseeing the development of engineering plans, specifications, cost estimates and providing construction management for capital improvement and solid waste projects; certifies regulatory permit reports; oversees environmental compliance and permitting functions at the landfills and transfer stations; supervises construction workers and staff to construct improvements, assists with the development of the Authority budget; serves as the chief engineer for the Authority.

ESSENTIAL DUTIES AND RESPONSIBILITIES

(Other duties may be assigned.)

Oversees Engineering Work – Designs, supervises and constructs facility improvements; plans, organizes, coordinates and directs planning, capital improvements, site development and permitting; provides technical representation to the Authority and its Board of Directors; certifies plan and specifications; and develops proposals, bid packages and specifications; analyzes responses; reviews technical documentation prior to its release to the public.

Project Management - Develops and implements capital improvement projects; responds to public on issues related to capital improvement and landfill development projects; coordinates external consultants and contractors related to assigned projects.

Environmental Permitting and Compliance at the Landfills and Transfer Stations – Develops and certifies regulatory permit reports, oversees permitting and compliance; reviews and comments on regulatory matters; applies working knowledge of Title 14 and 27 of the California Code of Regulations, oversees operations of environmental systems; develops or analyzes reports, maps, drawings, tests, and aerial photographs on soil composition, terrain, hydrological characteristics, and other topographical and geologic data to plan and design projects; calculates cost and determines feasibility of project based on analysis of collected data; prepares or directs preparation and modification of reports, specifications, plans, construction schedules, environmental impact studies, and designs for projects. Directing or overseeing and managing work performed by contractors, consultants and engineering firms.

Budget and Finance - Develops capital improvement budgets and operations budget for Engineering and Environmental Compliance division.

Landfill Engineering and Inspection – Provides construction management and/or oversight of consultants performing this work; and inspects construction site to monitor progress and ensure conformance to engineering plans, specifications, Authority Code and regulations, and construction and safety standards; directs construction and maintenance activities at project site.

General Responsibilities - Prepares proposals and enforces contract provisions related to engineering functions; develops and administers division budget; evaluates; develops and recommends policies and policy revisions to the General Manager.

COMPETENCIES

To perform the job successfully, an individual should demonstrate the following competencies:

Accountability/ Planning/Organizing

Holds self and others accountable for required work output and standards. Ensures that effective controls and contingency plans are in place. Projects/tasks within area of own accountability are completed on time and within budget. Structures his/her department/team in an organized, efficient manner. Co-ordinates team activities to make the best use of individual skills and specialties. Accurately identifies the resources and time scales needed to meet objectives. Puts plans into action effectively. Has contingency plans in place to counter unforeseen developments.

Communication (Oral/Written)

Expresses views in a fluent, clear, logical manner, with enthusiasm and confidence. Communicates openly and honestly, and promotes an open exchange of ideas. Is an effective listener – listens openly without interrupting. Keeps people well informed in respect of key organizational and departmental issues, in a timely manner. Delivers information effectively in a variety of written formats including reports, letters, memos, emails, etc.

Employee Development/Empowerment

Provides challenging assignments so employees can learn through practical experience and making mistakes. Actively assists employees in the identification of their learning and development needs and strategies, for current and future positions. Recognizes and builds upon employees' strengths and abilities. Has a formal, written development plan in place for each direct report. Provides relevant learning opportunities for employees to become highly competent. Organizes and structures work for employees in a way that encourages ownership. Encourages and promotes decision making authority and accountability at all levels. Provides the time, resources and opportunities for employees to undergo identified learning activities. Enables employees to take calculated risks and learn from their mistakes in a non-critical environment.

Financial Management

Demonstrates a broad understanding of financial management principles. Understands the key financial indicators affecting the organization. Accurately estimates project plans and budgets, using cost-benefit thinking. Manages and controls budgets effectively; monitors expenditures rigorously. Identifies cost-effective approaches to business operations without sacrificing quality.

Leadership Skills/Strategic Thinking/Visioning

Establishes unit vision and direction and motivates/inspires team members to follow suit. Believes in self and has a sense of purpose. Has good problem-solving and decision-making skills. Has good communication skills (oral and written). Leads by example, and with confidence and authority; takes charge of difficult situations. Has the courage of his/her convictions, and is not afraid to make difficult or unpopular decisions if necessary. Fosters good morale within the team. Treats others with respect and dignity, and establishes good interpersonal relationships. Makes others feel appreciated, valued and included, and so gains their respect. Demands excellence and recognizes and rewards excellent performance. Constructively criticizes when required, so underperformers are re-motivated to do better. Not afraid to take calculated risks and learn from mistakes. Embraces and initiates change. Is fair and forthright. Identifies and acts upon competitive threats and opportunities. Takes a long-term view of organizational issues and priorities. Formulates effective strategies consistent with the vision and mission of the organization. Involves, inspires and energizes others to commit to

the vision and translating it into action. Uses the organization's strategies effectively to set realistic yet stretching goals. Develops and refines the vision and strategies to reflect constant and accelerating change. Continually seeks ways to expand and grow the business, and encourages employees to do the same.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Minimum Qualifications

Ten (10) years of progressive experience in planning, design, permitting, environmental compliance and construction management of public works type projects including at least five (5) years in a managerial position. A Bachelor's degree from an accredited college or university will serve as two (2) years of experience.

EXPERIENCE AND KNOWLEDGE BASE

- Understanding of civil engineering principles and practices, including the planning, development, design, maintenance, construction, and operation of public works facilities;
- Technical, legal, financial and public relations problem solving skills related to Authority engineering program and projects;
- Methods of preparing and administering designs, plans, specifications, estimates, and recommendations for public works facilities;
- Applicable County, State and Federal laws, codes and ordinances related to the design, construction and operation of public facilities;
- Methods, material, tools, and equipment used in the repair and maintenance of public works systems and facilities;
- Principles and practices of public administration, including administrative analysis, fiscal planning and control and policy and program development.
- Budget development, expenditure control, financial administration and financial record keeping;
- Demonstrates experience in sound customer service practices and procedures;
- Principles of employee development and training;
- Employs principles of supervision, training and employee evaluations.
- Working knowledge of Microsoft Office, AutoCAD and engineering and design software.

CERTIFICATES, LICENSES, REGISTRATIONS

- Possession of a valid and current registration as a Professional Engineer issued by the California Board of Registration for Professional Engineers is preferable but not required.
- Possession of a valid and current registration as a Professional Engineer qualifies the candidate for placement in a higher salary range approximately 15% above the management broadband.
- A valid California driver's license is required.
- Ability to acquire, or has acquired, Manager of Landfill Operations (MOLO) Certification, within one year of employment.

OTHER QUALIFICATIONS

Physical Demands - The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee is frequently required to sit. The employee is occasionally required to stand and walk. The employee must

occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and ability to adjust focus.

Work Environment - The work environment is a typical office setting, however field visits are required on a periodic basis, which may involve outdoor weather conditions, fumes, airborne particles, loud noise levels, and unpleasant odors. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

I acknowledge that I have received, read, and sought clarification of any questions I have about the content of this job description. I further understand that, in order for the Authority to retain necessary flexibility to meet organizational needs, this job description may be modified from time to time.

Employee

Date

DRAFT

SVSWA Agenda Items - View Ahead

2016

Item No. 6

	19-Nov	17-Dec	JAN	FEB	29-Feb	MAR
1	Minutes	Minutes	Election of Officers	Minutes	RETREAT STRATEGIC PLAN REVIEW 3-YEAR GOALS & 6-MONTH OBJECTIVES	Minutes
2	Claims/Financials (EC)	Claims/Financials (EC)	Minutes	Claims/Financials (EC)		Claims/Financials (EC)
3	Member Agencies Activities Report	Member Agencies Activities Report	Claims/Financials (EC)	Member Agencies Activities Report		Member Agencies Activities Report
4	Strategic Plan Update	Strategic Plan Update	Member Agencies Activities Report	QTE December Tonnage & Diversion Report		Strategic Plan Update
5	QTE Sept Tonnage & Diversion Reports	Annual County Used Oil Report	Strategic Plan Update	Strategic Plan Update		Public Hearing FY 16-17 Rates (EC)
6	Award contract for JC flare replacement (sp5)	Monterey Bay Economic Partnership Update (sp4)	QTE December Cash & Investments	FY16-17 Preliminary Budget		
7	Cal Recycle City County Payment Program (EC)	Elections Nominating Committee	Employee Survey Results	Madison Lane Property Alternatives (sp6)		
8	Reclassification of Authority Engineer (EC)	Scope of Work for Long-Range Financial Model on CEQA Scenarios (sp6)	Sharing Opportunities w/MRWMD Update (sp6)	Sun Street Property Alternatives (sp6)		
9	Solar Power Partnerships Interest Report (sp6)	Scope of Work for Economic Impact Rpt on CEQA Scenarios (sp6)	Cost/Benefit Analysis on Energy Projects at Landfills (sp6)	Sun Street Property Plans for Permanent Improvements (sp6)		
10	Audit Report (EC)	CH Public Service Center Feasibility Study (sp6)	JRTS Operations Scenarios after WM Contract Expires (sp6)			
11	Scope of Work & Budget to Explore Wind Power at Landfills (sp6)					
12	CH Solar MOU w/ISM & County (sp6)					
13	Long-Range Facilities Needs CEQA Scope of Work/Plan (sp6)					
14	<i>GM Evaluation</i>					

Consent
Presentation
Consideration
<i>Closed Session</i>

[Other] (Public Hearing, Recognition, Informational, etc.)
 (EC) Executive Committee
 (sp) Strategic Plan Item